

memorandum

to: Mayor Russ Meyer

from: Joshua Karrick, RLA, ASLA, AICP

date: January 5, 2010

subject: Project Update: Nicholasville Streetscape – Phase 1 Main Street

Current Project Status:

CDP submitted plans to the KYTC District 7 for the Encroachment Permit on August 14, 2009. We received comments back from D-7 on November 13th and made revisions to the plans based on those comments and resubmitted plans on December 10th. On December 29th we received additional comments and we are currently addressing those comments. We will have the revised plans ready to resubmit by January 12 at which point we anticipate final approval on the Encroachment Permit. Until recently, we thought we would be ready to bid the project at this time.

Since we started the project back in late March, KYTC has put in place an additional requirement for all projects to follow the Project Development Guide for Local Public Agencies (LPA) issued on June 15, 2009. This document is intended to set a uniform set of goals and responsibilities for local agencies receiving federal funds for transportation projects. Our project is not receiving any federal funds and we believed that we would not have to meet the goals in that document. CDP has had numerous conversations with D-7, they initially agreed that since our project was not receiving federal funds he thought we would not be required to submit the Project Development Checklist and Certification (PDC&C) on this project. However, D-7 called back on December 29th and told us that a directive had come down from Frankfort that all projects federally funded or not are now required to submit the PDC&C along with plans and specifications to Frankfort for final review and approval prior to any project going to bid. We have been assured that this project will be reviewed as quickly as possible but the review period will still take a minimum of 30 days.

Once all of the reviews are complete we will be able to bid the project. We still feel that there is enough time before the WEG to have the project complete.